|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **公共管理学院2019年项目类经费预算申报表（表一）**  填报单位（盖章）： 填报日期： | | | | | | | | | | | | | | | | | | |
| 项目名称 | | |  | | | | | | | | | 项目负责人 | | |  | | | |
| 项目属性 | | | 经常性□ | | | 阶段性□ | | 一次性□ | | | | 联系方式 | | |  | | | |
| 重要程度 | | | 重要工作□ | | | 主要工作□ | | 一般工作□ | | | | 项目期限 | | | 至 | | | |
| 申请理由和主要内容 | |  | | | | | | | | | | | | | | | | |
| 项目（绩效）目标 | |  | | | | | | | | | | | | | | | | |
| 资金来源 | | 实施阶段 | | | | | 经费总需求（万元） | | | | | 院预算安排 | | | | 自筹资金 | | |
|  | | | | |  | | | | |  | | | |  | | |
|  | | | | |  | | | | |  | | | |  | | |
| 合计 | | | | |  | | | | |  | | | |  | | |
| 部门及单位审核意见 | | **分管院领导(签名)： (公章)** | | | | | | | | | | | | | | | | |
| 年 月 日 | | | | | | | | | | | | | | | | |
|  | |  | | |  | |  | | |  | |  | |  |  | |  | |  |
| 注：1.须填报项目预算明细表 | | | | | | | | | | | | | | | | | | |
| 2.绩效目标中应尽可能提供量化指标以备考评  3.自筹资金指学校“带帽”下拨或社会捐赠未进入学院总户的经费 | | | | | | | | | | | | | | | | | | |
| **公共管理学院2019年项目类经费预算明细表（表二）** | | | | | | | | | | | | | | | | | |
| **填报单位（盖章）： 填报日期：**  **单位：万元** | | | | | | | | | | | | | | | | | |
| **项目名称：** | | | | | | | | | | | | | **测算依据说明** | | | | |
| 序号 | 科目编码 | | | 科目名称 | | | | | **预算金额** | | | |
| 1 | 30201 | | | 办公费 | | | | |  | | | |  | | | | |
| 2 | 30202 | | | 印刷费 | | | | |  | | | |  | | | | |
| 3 | 30207 | | | 邮电费 | | | | |  | | | |  | | | | |
| 4 | 30211 | | | 差旅费 | | | | |  | | | |  | | | | |
| 5 | 30215 | | | **※**会议费 | | | | |  | | | |  | | | | |
| 6 | 30216 | | | 培训费 | | | | |  | | | |  | | | | |
| 7 | 30218 | | | 专用材料费 | | | | |  | | | |  | | | | |
| 8 | 30226 | | | **※**劳务费 | | | | |  | | | |  | | | | |
| 9 | 31099 | | | 其他资本性支出 | | | | |  | | | |  | | | | |
|  |  | | | **合计** | | | | | **0.00** | | | |  | | | | |
| 注：1.标有**※**的为严格控制的支出。 | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| 负责人(签名): 填报人(签名)： 联系电话： | | | | | | | | | | | | | | | | | |
|  | |  | | |  | | | | | |  | |  | | | | |
| **附：支出明细说明** | | | | | | | | | | | | |  | | | | |
| **序号** | **科目编码** | | | **科目名称** | | | | | **说 明** | | | | | | | | |
| 1 | 30201 | | | 办公费 | | | | | 单位购买日常办公用品、书报杂志等支出 | | | | | | | | |
| 2 | 30202 | | | 印刷费 | | | | | 单位印印刷费的支出 | | | | | | | | |
| 3 | 30207 | | | 邮电费 | | | | | 单位开支的信函、包裹、货物等物品的邮寄费及电话费、电报费、传真费、网络通讯费等 | | | | | | | | |
| 4 | 30211 | | | 差旅费 | | | | | 单位工作人员出差住宿、旅费、伙食补助、杂费，干部调遣费及家属旅费补助 | | | | | | | | |
| 5 | 30215 | | | ※会议费 | | | | | 单位承办会议中按规定开支的房租费、伙食补助费以及文件资料的印刷费、会议场地租用费等 | | | | | | | | |
| 6 | 30216 | | | 培训费 | | | | | 各类培训支出 | | | | | | | | |
| 7 | 30218 | | | 专用材料费 | | | | | 单位购买日常专用材料的支出 | | | | | | | | |
| 8 | 30226 | | | ※劳务费 | | | | | 支付给单位和个人的劳务费用，如临时聘用人员、钟点工工资、稿费、翻译费、评审费等 | | | | | | | | |
| 9 | 31099 | | | 其他资本性支出 | | | | | 反映著作权、商标权、专利权等无形资产购置支出以及图书购置等 | | | | | | | | |
| 注：标有※为严格控制的支出 | | | | | | | | |  | | | |  | | | | |